

Tarves Primary School PTA / School Council Meeting
MINUTES
Tuesday 15th September 2020 7pm – ZOOM Call

Minutes of Meeting

Present: Liam McKinney, Anna Best, Linda Mitchell, Nick Grove White, Kerry Rettie, Kerrie Stein, Stacey Barr, Lynne Mackay, Lara Conn(Head Teacher), Shannon Dowdles, Susan Duncan, Catriona Mackay, Alice Hunter(Teacher) Jill Moir, Catriona Mackay, Mrs MacLean (teacher), Brian Dickson, Marion Jamieson.

Apologies: Carol Brown, Pete Holland

No	Item	Action
1	<p>Welcome & Introduction</p> <p>LMc addressed the meeting and welcomed the new members to the group Introductions – Group Positions and what the roles involved. Current positions are Liam McKinney – Chair Marion Jamieson – Vice-Chair Shannon Dowdles – Treasurer & Anna Best and Lynne Mackay – Shared Secretary. The PTA and School council meetings have been combined for the last few years as was found that it was the same people attending these meetings. All classes in the school – incl nursery had at least one representative present which was great to see. Classes this year are Nursery, P1, P2, P3, P4, P4/P5, P6 & P7.</p>	INFO
2	<p>Financial Report</p> <p>SD advised not much movement since last meeting – Money was banked £5790.93. Accounts to be finalised shortly. Special thanks to Emma Liddell who kindly raised ~£905 for the PTA Team from the sale of plants during lockdown. Thanks also going to Debbie Thompson, Cindy Dey, Caroline Brown and David Hutchinson. It was agreed that Shannon would get gifts as a thank you to all who contributed to the great success of the plant sae and raised such a fantastic amount of money.</p>	<p>INFO</p> <p>SD</p>
3	<p>Matters arising from previous minutes:</p> <p>Halloween Disco – Fundraiser not likely to happen however the school will look at alternatives within the school, and PTA can offer financial support if this is needed.</p> <p>Christmas Parties/Gifts – As per above – It was agreed £70 per class for Christmas gifts.</p> <p>School Fete - Not discussed currently due to restrictions.</p>	INFO

	<p>Rags Bags – Discussion took place around this topic and about getting a bin etc however the risk of contamination still exists. General consensus is that this is parked until later in the year and constraints are less onerous.</p>	
4	<p>Parents Evening School has been advised that under the current circumstances – this event will not take place until later in the year, than normally held and will certainly not be face to face. This will also allow teachers and children time to settle back into routine and time to identify and fill learning gaps. It is anticipated the consultations take place in November 2020, this is the same across the cluster. The school are actively looking at alternative meeting arrangements – even had a trial using social media however some issues were encountered. A telephone call option is also being looked into.</p>	Mrs Conn
5	<p>Staggered Start & Finishing Times Mrs Conn highlighted the issue of social distancing at the school gate and to remind parents/carers to avoid loitering where possible. It is appreciated that there is a large volume of kids entering the school – so consideration would be given to using an alternative route into/from the school. Currently the Primary 1 class has staggered start times due to the size of the class and their route into class as it’s not ideal coming through the car park. Suggestions were proposed on generating zone area in playground per class or kids are released to the back of the school. Concept of a lollipop person was raised and wondered how Schools qualify to get one as the congestion at the front is not very safe whilst adhering social distancing rules.</p>	Mrs Conn
6.	<p>Recruitment of School Secretary Confirmed that Nikki Walton would not be returning to the position of School Administrator. The post was advertised for a School Administrator in mornings and Admin Assistant for afternoons. Aberdeenshire is processing the applicants as they have a back log on the PVG applications. Soon as Mrs Conn knows she will confirm. The contracts are temporary until Easter and will then be permanent. The School is large enough to allow for two posts which provides cover for absences.</p>	
7	<p>School Council Internet Safety – Mrs Conn advised that the children of senior school had been spoken to and a letter issued on Social Media, in particular Tic Toc – things are creeping into school – as well as What’sApp groups etc. keeping kids up to late at night. She is encouraging parents to be aware of what the kids are up to and to periodically check their children’s devices. Some children have posted messages in their school uniform which is not ideal and that a 10 second clip can give lots of information about them. Advised children to stay off TicToc and to be vigilant around the social media. IBF</p>	Mrs Conn

	<p>(Internet Best Friend) are also something that is becoming apparent as children spend more time on social media.</p> <p>School Uniform - Mrs Conn is still not enforcing this right now due to the daily washing and expense to families in an extremely difficult time. The school does still take used/ unwanted items however this inventory is quite well stocked just now. This stock is available if people need any items – simply get in touch with the school office.</p> <p>Vandalism - Mrs Conn advised that an increase in vandalism around the village had been seen and within the grounds of the school, which had been reported to police. The window has now been fixed by FES. If anyone has any information on the perpetrators, the school is happy to receive this to contact the police, or even any suggestions on anything more the school can be doing would be appreciated. CCTV – signs are up but no CCTV currently, however a request has been put into the school and 3 x camera’s are hopefully going to be fitted in the near future.</p> <p>Support For Learning Teacher – The Meldrum Cluster Support for Learning teacher, Ms Chapman has just started her new role in the West Coast of Scotland at the start of this academic year. Currently we are fortunate to have Mrs Davidson one day per week, until the October break, to work with our pupils requiring SfL. Any queries surrounding this should be directed to the school. A new teacher for this role has been recruited to take over after the October break and Mrs Conn will share further information surrounding this as soon as I am able to.</p>	
8	<p>AOCB Sponsor Event</p> <p>Linda Mitchell gave information on a potential fundraiser – running a marathon. Kids would get a sponsor sheet home and then in school time children would get time out to complete the task in the park out the back of the school, and a local charity could be picked for the monies to go to. Linda Mitchell to speak direct with Mrs Conn. Group felt this would be a good idea – but needs acceptance from Mrs Conn in order to proceed.</p>	Linda Mitchell
9	<p>Dates of Future Meetings</p> <ul style="list-style-type: none"> • 8 December 2020 	